***INSERT OWN LETTER HEAD***

**Dear UK-SBA,**

**Letter of Reference for *INSERT NAME OF APPLICANT* applying for Full Membership of the UK Society for Behaviour Analysis. Confirming Job Title, Behaviour Analysis-based duties, and Field of work**

I am the line manager/supervisor/colleague *(delete as applicable)* of *INSERT NAME OF APPLICANT* and have known them for *INSERT NUMBERS* years.

**Declaration to act as a reference:** (Please delete the declaration that does not apply to you)

I am currently a Full Member of the UK-SBA, my membership number is *insert your UK-SBA membership number*.

(or)

I would be eligible to hold Full UK-SBA Membership as I meet the following criteria:

*(Please delete those that do not apply to you)*

* *Professional Behaviour Analysis Credentials: BCBA-D, BCBA, BCaBA*
* *PgDip, MSc, PhD in Behaviour Analysis (courses include a BACB/ABAI Verified Course Sequence) AND 1000 hours behaviour analytic experience*
* *MSc, PhD in Psychology or Education or PBS with focus on behaviour analysis (courses include a BACB/ABAI Verified Course Sequence) AND 1000 hours behaviour analytic experience*
* *CABAS Teacher 1*

I confirm *INSERT NAME OF APPLICANT* has completed 1000+ hours of Behaviour Analytic experience.

**Job Title**

I can confirm that they are competent to hold the following job title(s) of:

*(INCLUDE ALL TITLES YOU ARE WILLING TO SUPPORT)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Field of Work**

I can confirm that they are competent in the following fields:

*(INCLUDE ALL FIELDS YOU ARE WILLING TO SUPPORT)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Behaviour Analytic Experience Includes**

I can confirm they engage in the following behavior analytic practices within their role:

*(INCLUDE ALL ASPECTS YOU ARE WILLING TO SUPPORT)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yours faithfully,

*INSERT NAME*

*DATE*

*ELECTRONIC SIGNATURE WITH CONTACT DETAILS*